

# AACT MEETING

Third, Wednesday, November 19, 2008  
1:00 – 3:00 pm

## AGENDA

### Administrative Function

1. Introductions, reading of the Agenda by a board member, approval of the September and October meeting minutes 1:00-1:10 pm
2. Update on current transportation activities by the Chair 1:10-1:20 pm

### Issues

3. Report by Vendor Reservation Supervisor regarding 1:20-2:20 pm  
instructions to reservationist on consumer account deposit

Guest Speaker

Ms. Carol Joyce Harrington  
OTA Administrative Coordinator  
Account deposit credit timelines

4. Break 2:20-2:30 pm
5. MBTA Fixed Route Services Update 2:30-2:35 pm
6. OTA Paratransit Update 2:35-2:40 pm
7. Open discussion - Additional transportation issues 2:40-2:50 pm
8. Announcements 2:50-2:55 pm
9. Adjourn 3:00 pm

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In order for all meetings to run smoothly, please cooperate by adhering to the following conditions:

- Please be on time for all meetings.
- No outbursts, interruptions, or cross talking from anyone when someone is speaking.
- If you have any questions, please wait to be recognized by the coordinator or a member of the board, and identify yourself before speaking. Please, one question or comment at a time.
- Place all cellular phones and or paging systems on silent mode or off during the meeting.
- No eating allowed during the regular AACT meeting. Please remove all bags and/or packages belonging to you when you leave.
- All meetings will be recorded.
- Please make this a fragrance-free meeting.

Assistive Listening Devices are available upon request.

For assistance or special accommodations contact Ms. Janie Guion at least two weeks prior to the AACT meeting at 617 973-7507 or TTY 617 973-7089.

Materials are available in accessible format

“Got respect – Give it to get it”

**Next AACT Meeting – Third, Wednesday, December 17, 2008 – Conf. Rm. 2 – 1:00 to 3:00 pm**