## **BOSTON REGION METROPOLITAN PLANNING ORGANIZATION**



Gina Fiandaca, MassDOT Secretary and CEO and MPO Chair Tegin L. Teich, Executive Director, MPO Staff

Agenda updated at 10:30 AM, February 28, 2023

#### Administration and Finance (A&F) Committee Meeting

Zoom Video Conferencing Platform: <a href="https://us02web.zoom.us/j/82340078976">https://us02web.zoom.us/j/82340078976</a>
March 2, 2023, 9:00 AM (Estimated duration: 1 hour, expected ending at 10:00 AM)

Please note: This meeting will be followed by a meeting of the Boston Region

Metropolitan Planning Organization beginning at approximately 10:00

AM.

## **Meeting Agenda**

- 1. Introductions
- 2. Public Comments
- 3. Action Item: Summary of February 2, 2023, meeting: Approval of this meeting summary (posted)
- **4. Discussion: Operations Plan: Executive Director Hiring Process,** Brian Kane, Chair: Discussion to clarify the process for approval of the Executive Director's evaluation and compensation (posted)
- 5. Introduction: Operations Plan: Massachusetts Department of Transportation (MassDOT) Project Information Sharing Updates, Brian Kane, Chair: Discussion to clarify the process for agency information sharing as described in the Memorandum of Understanding (MOU) and clarify the process and expectations for sharing federal funding assumptions each year (posted)
- **6. Members' Items:** Reports and notices by A&F members, including regional concerns and local community issues
- 7. Next Meeting: March 9, 2023, at 9:00 AM

Civil Rights, nondiscrimination, and accessibility information is on page 2.

# Posted materials are available via the MPO's meeting calendar webpage at ctps.org/calendar/month.

Meeting locations are accessible to people with disabilities and are near public transportation. Upon request (preferably two weeks in advance of the meeting), every effort will be made to provide accommodations such as assistive listening devices, materials in accessible formats and in languages other than English, and interpreters in American Sign Language and other languages. Please contact MPO staff to request these services. See below for contact information.

The Boston Region Metropolitan Planning Organization (MPO) operates its programs, services, and activities in compliance with federal nondiscrimination laws including Title VI of the Civil Rights Act of 1964 (Title VI), the Civil Rights Restoration Act of 1987, and related statutes and regulations. Title VI prohibits discrimination in federally assisted programs and requires that no person in the United States of America shall, on the grounds of race, color, or national origin (including limited English proficiency), be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination under any program or activity that receives federal assistance. Related federal nondiscrimination laws administered by the Federal Highway Administration, Federal Transit Administration, or both, prohibit discrimination on the basis of age, sex, and disability. The Boston Region MPO considers these protected populations in its Title VI Programs, consistent with federal interpretation and administration. In addition, the Boston Region MPO provides meaningful access to its programs, services, and activities to individuals with limited English proficiency, in compliance with U.S. Department of Transportation policy and guidance on federal Executive Order 13166.

The Boston Region MPO also complies with the Massachusetts Public Accommodation Law, M.G.L. c 272 sections 92a, 98, 98a, which prohibits making any distinction, discrimination, or restriction in admission to, or treatment in a place of public accommodation based on race, color, religious creed, national origin, sex, sexual orientation, disability, or ancestry. Likewise, the Boston Region MPO complies with the Governor's Executive Order 526, section 4, which requires that all programs, activities, and services provided, performed, licensed, chartered, funded, regulated, or contracted for by the state shall be conducted without unlawful discrimination based on race, color, age, gender, ethnicity, sexual orientation, gender identity or expression, religion, creed, ancestry, national origin, disability, veteran's status (including Vietnam-era veterans), or background.

A complaint form and additional information can be obtained by contacting the MPO or at <a href="http://www.bostonmpo.org/mpo\_non\_discrimination">http://www.bostonmpo.org/mpo\_non\_discrimination</a>. To request this information in a different language or in an accessible format, please contact

**Title VI Specialist**, Boston Region MPO, 10 Park Plaza, Suite 2150, Boston, MA 02116 <a href="mailto:civilrights@ctps.org">civilrights@ctps.org</a>

#### By Telephone:

857.702.3700 (voice)

For people with hearing or speaking difficulties, connect through the state MassRelay service:

- Relay Using TTY or Hearing Carry-over: 800.439.2370
- Relay Using Voice Carry-over: 866.887.6619
- Relay Using Text to Speech: 866.645.9870

For more information, including numbers for Spanish speakers, visit https://www.mass.gov/massrelay.