

CENTRAL TRANSPORTATION PLANNING STAFF
SFY 2024 PROPOSED OPERATING BUDGET JULY 1, 2023 – JUNE 30, 2024

Line	Item	Approved SFY 2023 Budget	Projected Year-End SFY 2023 Expenses	Proposed SFY 2024 Budget	Proposed SFY 2024 vs. Projected SFY 2023	Proposed SFY 2024 vs. Approved SFY 2023
1	Annual Direct Labor/Salaries	\$3,100,000	\$2,700,000	\$3,300,000	22%	6%
2	Other Direct Costs	\$130,500	\$120,100	\$580,000	383%	344%
3	Data Processing/Technology Equipment	\$54,000	\$47,600	\$64,500	36%	19%
4	Consultants	\$6,000	\$6,000	\$405,000	6650%	6650%
5	Travel and Transportation	\$13,000	\$10,000	\$21,500	115%	65%
6	Translations and Interpretations	\$28,000	\$27,000	\$25,000	-7%	-11%
7	AMPO Membership Dues	\$22,000	\$22,000	\$27,500	25%	25%
8	Other (Incentives, Printing, Unanticipated)	\$7,500	\$7,500	\$36,500	387%	387%
9	Annual Indirect Costs	\$3,699,500	\$3,160,500	\$3,970,000	26%	7%
10	Indirect Timesheet Costs	\$2,115,000	\$1,850,000	\$2,235,000	21%	6%
11	Leave Time Benefits	\$970,000	\$850,000	\$1,025,000	21%	6%
12	Administrative Salaries	\$1,145,000	\$1,000,000	\$1,210,000	21%	6%
13	Employee Insurance	\$251,500	\$214,000	\$268,500	25%	7%
14	Medical	\$143,000	\$120,000	\$150,000	25%	5%
15	Workers' Compensation	\$6,500	\$6,500	\$6,500	0%	0%
16	Unemployment	\$5,000	\$5,000	\$10,000	100%	100%
17	Medicare/FICA	\$75,000	\$70,000	\$80,000	14%	7%
18	MA Unemployment Health Insurance	\$10,000	\$3,500	\$10,000	186%	0%
19	Short-term Disability	\$12,000	\$9,000	\$12,000	33%	0%

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20	Employee Benefits and Other	\$146,000	\$93,000	\$148,000	59%	1%
21	Tuition Assistance	\$3,000	\$0	\$3,000	-	0%
22	Relocation Expense for Recruitment	\$8,000	\$5,000	\$10,000	100%	25%
23	Training and Professional Development	\$50,000	\$25,000	\$50,000	100%	0%
24	Transit Subsidies	\$85,000	\$63,000	\$85,000	35%	0%
25	General Supplies and Equipment	\$16,300	\$9,500	\$21,500	126%	32%
26	Office Supplies	\$10,000	\$4,500	\$11,500	156%	15%
27	Office Equipment	\$5,000	\$5,000	\$8,500	70%	70%
28	General Equipment Lease	\$800	\$800	\$1,000	25%	25%
29	General Equipment Maintenance	\$500	\$0	\$500	-	0%
30	IT Supplies and Equipment	\$375,500	\$255,250	\$415,000	63%	11%
31	IT Equipment	\$35,000	\$25,250	\$35,000	39%	0%
32	IT Supplies	\$15,000	\$12,000	\$15,000	25%	0%
33	IT Contracts	\$325,000	\$218,000	\$365,000	67%	12%
34	IT Equipment Repairs	\$500	\$0	\$0	-	-100%
35	Premises	\$324,000	\$318,000	\$405,000	5%	3%
36	Office Maintenance and Repair	\$8,000	\$2,000	\$80,000	400%	25%
37	Office Rent and Storage	\$316,000	\$316,000	\$325,000	3%	3%
38	Communications	\$65,700	\$55,500	\$74,000	33%	13%
39	Postage	\$500	\$0	\$0	-	-100%
40	Job Advertisements/Recruitment	\$10,200	\$11,000	\$20,000	82%	96%
41	Internet and Telephone	\$55,000	\$44,500	\$54,000	21%	-2%

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42	Professional Services	\$13,000	\$5,000	\$32,000	540%	146%
43	Professional Services - Legal	\$10,000	\$5,000	\$25,000	400%	150%
44	Professional Services - Compensation Planning	\$0	\$0	\$5,000	-	-
45	Temporary Help	\$3,000	\$0	\$2,000	-	-33%
46	Meetings and Conferences	\$3,000	\$1,500	\$5,000	233%	67%
47	In-State Meetings and Conferences	\$3,000	\$1,500	\$5,000	233%	67%
48	Professional Fees	\$8,500	\$6,250	\$10,000	60%	18%
49	Memberships	\$3,000	\$1,000	\$2,000	100%	-33%
50	Subscriptions - General	\$5,500	\$5,250	\$8,000	52%	45%
51	Reproduction	\$11,000	\$10,500	\$11,000	5%	0%
52	Photocopy	\$10,000	\$10,000	\$10,000	0%	0%
53	Printing (external vendor)	\$1,000	\$500	\$1,000	100%	0%
54	Travel and Transportation	\$10,000	\$2,000	\$15,000	650%	50%
55	Travel	\$10,000	\$2,000	\$15,000	650%	50%
56	Other Costs	\$50,000	\$40,000	\$10,000	-75%	-80%
57	Miscellaneous	\$50,000	\$40,000	\$10,000	-75%	-80%
58	Other Overhead	\$310,000	\$300,000	\$320,000	7%	3%
59	Fiduciary Agent Fee - MAPC	\$310,000	\$300,000	\$320,000	7%	3%
60	Total Annual Costs	\$6,930,000	\$5,980,600	\$7,850,000	31%	13%
61	Overhead Rate	119.34%	117.06%	120.30%		