

# **Draft Memorandum for the Record Community Advisory Council Meeting**

## **January 12, 2026, Meeting Minutes**

2:00 PM–3:30 PM, Zoom

Caitlin Allen-Connelly, Chair, representing *TransitMatters*

## **Meeting Agenda**

### **1. Introductions**

Caitlin Allen-Connelly called the meeting to order at 2:00 PM. Members and guests attending the meeting introduced themselves. (For attendance list, see page 4.)

### **2. Chair's Report—Caitlin Allen-Connelly, *TransitMatters***

Caitlin Allen-Connelly shared takeaways from the Metropolitan Planning Organization (MPO) Annual Meeting and committee meetings, which included discussion on the Transportation Improvement Program (TIP) Readiness Guidelines and two Unified Planning Work Program (UPWP) studies on roadway pricing and on the connections between BlueBikes and transit.

### **3. Public Comments**

There were no public comments.

### **4. Approval of October 6, 2025, and November 3, 2025, Meeting Minutes**

A motion to approve the minutes of October 6, 2025, and November 3, 2025, meeting was made by 495/MetroWest Partnership (Jason Palitsch) and seconded by A Better City (Scott Mullen). The minutes were approved.

### **5. Advisory Council Member Information Sharing**

Members from LivableStreets Alliance, the City of Chelsea, and Mystic Valley Elder Services shared projects or initiatives with the Advisory Council.

#### ***Discussion***

Maha Aslam (LivableStreets Alliance) shared an overview of the LivableStreets Alliance, which works at the intersection of transit, community engagement, greenways, safety, and environmental justice. M. Aslam discussed two initiatives, the Street Ambassadors Program and a collaboration with the Harvard Urban Planning and Design program to explore gaps in biking and greenway access. James Fuccione (Massachusetts Healthy Aging Collaborative) shared support in helping with engagement opportunities with older adults. Karl Alexander (Mystic River Watershed Association) discussed the Mystic River Watershed Association's role in bringing together regional greenway groups. Galen Mook (MassBike) shared that

MassBike is developing an etiquette toolkit to help the expanded usage of regional trails. S. Mullen discussed A Better City's Guide Ride Series, which seeks to help confidence for people biking.

Sara Han (City of Chelsea) shared an overview of the City of Chelsea's Vision Zero Safety Action Plan, including public engagement, the Priority Investment Network, and recommendations.

Meg Von Lossnitzer (Mystic Valley Elder Services) and Sheila Buckland (Mystic Valley Elder Services) shared an overview of the Mystic Valley Elder Services and highlighted two transportation programs, the Mobility Management Program and the Trip Metro-North Program. C. Allen-Connelly and S. Buckland discussed how the organization supports members in accessing the RIDE.

## **6. Freight and Active Transportation Program Discussion—*Shravanthi Gopalan Narayanan and Kyle Casiglio, MPO Staff***

Shravanthi Gopalan Narayanan (MPO staff) shared a presentation on the Freight Planning Program and current programmatic work that includes an update to the Critical Urban and Rural Freight Corridors and the development of the FFY 2026 Freight Action Plan.

S. Gopalan Narayanan highlighted key focus areas for Freight Action Plan including

- understanding freight activity and community impacts;
- engaging public, private, and community stakeholders;
- exploring freight data and identifying data gaps;
- identifying regional freight challenges, needs, and priorities; and
- developing actionable recommendations and next steps.

Kyle Casiglio (MPO staff) shared a presentation on the Active Transportation Program and current programmatic work, which includes the Automated Bicycle-Pedestrian Count Program, the Regional Needs and Gaps Analysis, and the Active Transportation Steering Committee. K. Casiglio provided an overview of the Regional Needs and Gaps Analysis, including the background, process, and different typologies.

### ***Discussion***

S. Gopalan Narayanan facilitated a discussion with members on the Freight Action Plan. G. Mook and S. Gopalan Narayanan discussed exploring emerging technologies and regulations to improve roadway safety. M. Aslam and S. Gopalan Narayanan discussed the MPO's freight stakeholder engagement, specifically with vulnerable road users.

K. Casiglio facilitated a discussion with members on the Active Transportation Program. C. Allen-Connelly highlighted the Community Advisory Council as a resource to provide

feedback on the Active Transportation Program. S. Mullen shared support for the Parking in the Bike Lane study. J. Fuccione and K. Casiglio discussed infrastructure assets such as benches, which support people walking and biking. G. Mook and K. Casiglio discussed the effects of climate hazards such as extreme heat and flooding and strategies to support people walking and biking. M. Aslam and K. Casiglio discussed financial access as a barrier to active transportation. G. Mook shared that MPO staff should engage youth in the Active Transportation Steering Committee.

G. Mook, K. Casiglio, and Tegin Teich (Executive Director, MPO staff) discussed the MPO's mode shift goals, while not specified explicitly, are embedded within other MPO goals.

## **7. Member Items**

There were no member items.

## **8. Adjourn**

A motion to adjourn was made by Mystic River Watershed Association (Karl Alexander) and seconded by the Watertown Transportation Management Association (Sophia Galimore). The motion carried.

## Attendees

Member Municipalities	Representatives and Alternates
Chelsea	Sara Han
Natick	Morgan Griffiths
Community-Based Organizations	Attendees
495/MetroWest Partnership	Jason Palitsch
A Better City	Scott Mullen, Amir Wilson
Abundant Housing MA	Jesse Kanson-Benanav
Bike to the Sea	Patrick Bibbins
Codman Square Neighborhood Development Corporation (CSNDC)	Jacynda Epeneshade
Conservation Law Foundation (CLF)	Paulina Muratore
Livable Streets Alliance	Maha Aslam
MA Healthy Aging Collaborative	James Fuccione
MassBike	Galen Mook, Alexis Hosea-Abbott
Mystic River Watershed Association	Karl Alexander
Mystic Valley Elder Services	Meg von Lossnitzer, Sheila Buckland
Prevention Research Center (PRC) on Nutrition and Physical Activity, Harvard T.H. Chan School of Public Health	Angie Cradock
Transportation for Massachusetts (T4MA)	Reggie Ramos, Pete Wilson
Transit Matters	Caitlin Allen-Connelly, Will Palmer
Watertown Transportation Management Association (TMA)	Sophia Galimore
Other Attendees	Affiliation
JR Frey	Town of Hingham
Maria Foster	MassDOT
Allison Lenk	
Richard Murphy	
Robert Warren	

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**MPO Staff/Central Transportation Planning Staff**

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Tanner Bonner  
Kyle Casiglio  
Annette Demchur  
Shravanthi Gopalan Narayanan  
David Hong  
Jia Huang  
Elena Ion  
Meghan O'Connor  
Ibbu Quraishi  
Sean Rourke  
Tegin Teich

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